



repairs anticipated to be complete in December, date for completion to be shared with the Board in advance, and counsel to prepare an agreement.

On MOTION by Mr. Letizia, seconded by Mr. Bowden, with all in favor, unanimous approval was given to the proposal from SÖLitude Lake Management for aeration repairs in ponds #2 and #3, in the amount of \$2,244.75.

**iii. Proposal for Fountain Maintenance**

Discussion ensued regarding a proposal for fountain maintenance distributed at the meeting.

The Board requested this proposal be sent via email and also added to the December agenda.

**B. Benchmark Landscaping/United Land Services (“Benchmark”)**

**i. Monthly Report**

Mr. Perez reviewed the regular report included in the agenda package.

Mr. Perez introduced Ms. Cochran as the onsite manager.

Discussion ensued regarding information and specifications for irrigation wiring which is not placed in conduit when installed, Benchmark to inspect irrigation to ensure palm trees are being watered, some dead trees, palm tree treatments, Benchmark to address weed control in all bed locations, and future proposals to include a map and/or pictures of the location of the project.

The Board requested a quote for viburnum to be provided at a future meeting.

Benchmark to provide a proposal for future consideration for community mulch for pine bark nuggets versus cocoa brown cypress shredded mulch.

**ii. Proposal #62806 to Add Croton Mammy in Third Median Island**

Discussion ensued regarding proposal #62806, Benchmark to provide schedule for completion.

On MOTION by Ms. Fantauzzi, seconded by Mr. Bowden, with all in favor, unanimous approval was given to proposal #62806 from Benchmark Landscaping/United Land Services to add croton mammy in the third median island, in the amount of \$505.70.

**iii. Proposal #66739 for Sod Replacement on Slipper Key Bridge**

Discussion ensued regarding proposal #66739, Benchmark to provide schedule for completion.

On MOTION by Mr. Bowden, seconded by Mr. Letizia, with all in favor, unanimous approval was given to proposal #66739 from Benchmark Landscaping/United Land Services for sod replacement on Slipper Key bridge, in the amount of \$740.

**iv. Proposal #67232 for Irrigation Repairs**

Discussion ensued regarding proposal #67232 which was distributed at the meeting, Benchmark to provide schedule for completion and a conceptual drawing for the irrigation on

Dandy Shell Road.

On MOTION by Mr. Clavio, seconded by Mr. Nesbitt, with all in favor, unanimous approval was given to proposal #67232 from Benchmark Landscaping/United Land Services for irrigation repairs, in the amount of \$3,661.18.

**C. District Counsel: Ratification of Agreement with HOA for Use of CDD Property**

Mr. Babbar reviewed the agreement with the HOA for use of CDD property. This event is not happening, and counsel will save this form of agreement for future use.

This agreement was tabled.

**D. District Engineer**

Mr. Whited discussed pond #14 project that Finn Outdoors started today and will take three weeks, discussed other pond conditions, and a community email blast to be sent to the residents regarding the pond #14 project.

**E. Onsite Property Manager's Report**

**i. Monthly Report**

Ms. Alexander reviewed the regular report included in the agenda package.

Discussion ensued regarding sidewalk debris removal with a blower after rain event during community drive-throughs, use of checklist with duties for the community for staff when Mr. Paul Ramsewak is not available, dog station maintenance, and volleyball court to be raked once a week.

**ii. Proposal #14821 from Fit Rev for Fitness Equipment**

Discussion ensued regarding proposal #14821, counsel to provide an agreement, and Board requested Avid report to show the fitness equipment expenses paid to Fit Rev.

On MOTION by Mr. Clavio, seconded by Mr. Letizia, with all in favor, unanimous approval was given to proposal #14821 from Fit Rev for fitness equipment, in the amount of \$2,261.47.

**iii. Ratification of Proposal #3506 from Hawkins Electric for Repairs**

Discussion ensued regarding proposal #3506 from Hawkins Electric, payments to Electric Today and Hawkins Electric that went to collections, process with onsite manager and Inframark regarding invoice processing, and Mr. Ramsewak to be provided access to Avid.

On MOTION by Ms. Fantauzzi, seconded by Mr. Bowden, with all in favor, unanimous approval was given to ratify proposal #3506 from Hawkins Electric for repairs, in the amount of \$1,935.

**iv. Ratification of Proposal from Oasis Palm and Landscaping for Palm Removals**

Discussion ensued regarding the proposal for palm removals.

On MOTION by Mr. Bowden, seconded by Mr. Nesbitt, with all in favor, unanimous approval was given to ratify the proposal from Oasis Palm and Landscaping for palm removals, in the amount of \$4,725.

**F. Homeowners Association Report**

There being nothing to report, the next item followed.

**G. District Manager**

**i. Resolution 2024-01, Amending the Budget for Fiscal Year 2023**

Mr. Hayes read Resolution 2024-01 into the record by title.

On MOTION by Mr. Clavio, seconded by Mr. Letizia, with all in favor, unanimous approval was given to Resolution 2024-01, amending the budget for fiscal year 2023.

**ii. Engagement Letter from Grau & Associates to Perform the Fiscal Year 2023 Audit**

Discussion ensued regarding the engagement letter from Grau & Associates to perform the audit for fiscal year 2023, in the amount of \$3,900.

On MOTION by Mr. Letizia, seconded by Mr. Bowden, with all in favor, unanimous approval was given to the engagement letter from Grau & Associates to perform the audit for fiscal year 2023, in the amount of \$3,900.

**iii. Discussion of Request for Proposals ("RFP") for Aquatic Maintenance and Wetland Mitigation**

Discussion ensued regarding the scope of services for the RFP, scope should include specific pricing to remove Brazilian pepper trees, fish kill removal, withholding funds for projects and services not complete up to 10% of remaining payments owed to vendors, performance-based contracts having high upfront costs, and counsel to prepare an RFP for aquatic maintenance and wetland mitigation services for the December agenda.

On MOTION by Mr. Bowden, seconded by Ms. Fantauzzi, with all in favor, unanimous approval was given to direct counsel to prepare an RFP for aquatic maintenance and wetland mitigation services, for consideration on the December agenda.

**FIFTH ORDER OF BUSINESS**

**Consent Agenda**

**A. Acceptance of the October 24, 2023, Meeting Minutes**

**B. Acceptance of the September and October 2023 Financials**

Ms. Montagna reviewed the consent agenda items included in the agenda package.

On MOTION by Ms. Fantauzzi, seconded by Mr. Letizia, with all in favor, unanimous approval was given to the consent agenda, as presented.

**SIXTH ORDER OF BUSINESS**

**Discussion Items**

There being none, the next order of business followed.

**SEVENTH ORDER OF BUSINESS**

**Supervisor Requests**

Mr. Letizia discussed playground mulch and ADA access, and requested bank statements to review.

Ms. Fantauzzi requested volleyball courts be raked once a week.

**EIGHTH ORDER OF BUSINESS**

**Audience Comments**

There being none, the next order of business followed.

**NINTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Ms. Fantauzzi, seconded by Mr. Letizia, with all in favor, the meeting was adjourned at 1:04 p.m.

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Secretary/Assistant Secretary

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Chairman/Vice Chairman